**MINUTES**

Virginia Carolina Water Authority

January 11, 2024 – 10:00 AM

Water Plant

**BOARD MEMBERS PRESENT:** Ryan Wilmoth, Darin Young, Jason Cassell, Laura Ratcliffe, John Irwin, Michael Carter

**BOARD MEMBERS ABSENT**

John Brady

**OTHERS PRESENT**

Andy Blevins, Angie Houck, Megan Edwards

Ryan Wilmoth called the meeting to order and declared there was a quorum present.

**MINUTES**

John Irwin made a motion to approve the board minutes from the November 9, 2023, meeting. Darin Young seconded the motion. Motion approved.

**TREASURER’S REPORT**

The Treasury and Budget reports were reviewed by Ryan Wilmoth and are attached for reference.

The checking account balance and debt reserve account balance for January, 2024 are:

Checking $166,638.85

Reserves $509,806.94

**PAYABLES**

**See attached register**

In December 2023, Nineteen (19) invoices were submitted to the board for approval in the amount of $53,679.47. The amount to be paid on the A/P register is $53,679.47 + monthly reserve payment of $1,542.20, with a total of $55,221.67 being paid using operating funds.

In January 2024, Twenty-Five (25) invoices were submitted to the board for approval in the amount of $54,526.12. The amount to be paid on the A/P register is $54,526.12 + monthly reserve payment of $1,542.20, with a total of $56,068.32 being paid using operating funds.

John Irwin made a motion to approve the A/P registers. Michael Carter seconded the motion. Motion approved.

**LEGAL**

**ENGINEERING REPORT**

**PLANT OPERATIONS**

Andy Blevins reported that 7 of the 20 2A tests have been completed. The bay and exterior lights have been installed. The door latches have been delayed for now. The heat pump is acting up and Andy will get a contractor to look at it. Andy is using personal chainsaws for now but in the future will buy some when they go on sale. Andy reported that a back flow inspection is needed. Also, there is some build up on the tanks that will need to be taken care of soon.

**OLD BUSINESS**

Laura Ratcliffe is now Chairman and Ryan Wilmoth Vice Chair. According to the bylaws in July Ryan will be Chairman and Laura Vice Chair.

**NEW BUSINESS**

Ryan Wilmoth has the conflict-of-interest forms. They need to be distributed by February 1st. The plan is to have a new budget to bring to the next meeting on March 14, 2024.

There has been a request for a water tap from the house on the main drag. John Irwing made the motion to approve and Laura Ratcliffe seconded the motion.

**Meeting Adjourned**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VCWA Secretary