**MINUTES**

Virginia Carolina Water Authority

April 10, 2024 – 10:00 AM

 Water Plant

**BOARD MEMBERS PRESENT:** Laura Ratcliffe, Paul Hoyle, Darin Young, John Irwin, Jason Cassell

**BOARD MEMBERS ABSENT**

John Brady, Michael Carter

**OTHERS PRESENT**

Andy Blevins, Angie Houck, Josh Greene

Laura Ratcliffe called the meeting to order and declared there was a quorum present.

**MINUTES**

John Irwin made a motion to approve the minutes from March 14, 2024, meeting & Jason Cassell made a motion to approve.

**TREASURER’S REPORT**

 The Treasury and Budget reports were reviewed by Laura Ratcliffe and are attached for reference.

The checking account balance and debt reserve account balance for May 2024 are:

Checking $73,302.46

Reserves $549,456.63

**PAYABLES**

**See attached register**

In April 2024, Twenty-Six (26) invoices were submitted to the board for approval in the amount of $50,352.58. The amount to be paid on the A/P register is $50,352.58 + monthly reserve payment of $1,542.20, with a total of $51,894.78 being paid using operating funds.

In May 2024, Nineteen (19) invoices were submitted to the board for approval in the amount of $51,359.94. The amount to be paid on the A/P register is $51,359.94 + monthly reserve payment of $1,542.20, with a total of $52,902.14 being paid using operating funds.

In June 2024, Twenty-five (25) invoices were submitted to the board for approval in the amount of $39,728.94. The amount to be paid on the A/P register is $39,728.94 + monthly reserve payment of $1,542.20, with a total of $41,271.14 being paid using operating funds.

**LEGAL**

**ENGINEERING REPORT**

**PLANT OPERATIONS**

See Andy’s attached operator report.

**OLD BUSINESS**

John Irwin went over some of the bylaws. The formula for billing for Sparta and Independence has not been utilized for almost 7 years until recently. The board will make changes to the bylaws when necessary. 2025 insurance renewal to VRSA, John made a motion to approve and Darin 2nd the motion.

 **NEW BUSINESS**

Josh Greene will be taking John Brady’s position & Scott Buffkin is the interim town manager for Sparta. Scott will be present at our next meeting. Both just need to be sworn in. 2025 draft budget, Jason made a motion to approve the budget and John 2nd the motion. The board agreed that the $90,748.98 in the construction fund, $30,000.00 will be put in the reserve and the remaining $60,748.90 into the checking account. After this transfer takes place the construction fund can be closed. Paul made a motion to approve and Jason 2nd the motion.

**Meeting Adjourned**

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VCWA Secretary