**MINUTES**

Virginia Carolina Water Authority

March 13, 2025 – 10:00 AM

Water Plant

**BOARD MEMBERS PRESENT:** Jose Butron, Kenneth Vaught, David Spicer, Mike Parlier, Jason Cassell

**BOARD MEMBERS ABSENT**

Darin Young, Garrison Wagoner, Paul Hoyle

**OTHERS PRESENT**

Angie Houck, Andy Blevins, Kathy Knutson

Jose Butron called the meeting to order. There is a quorum present. A motion was made to approve the agenda by Kenneth Vaught, Jason Cassell 2nd the motion. Motion approved. By-laws are being put off so we can concentrate on the budget. The upcoming budget will be very detailed with more line items.

**MINUTES**

Minutes are attached from the March 13, 2025, meeting for review. Kenneth Vaught made a motion to approve the minutes, Jason Cassell 2nd the motion. Motion approved.

**TREASURERS REPORT**

The Treasury and Budget reports are attached for reference.

The checking account balance and debt reserve account balance for March 2025 are:

Checking $86,069.09

Reserves $476,424.85

**PAYABLES**

**See attached register**

The April payable register is attached for review.

Mike Parlier made a motion to approve the March payable’s register’s, David Spicer 2nd the motion. Motion approved.

In March 2025, Twenty-five (25) invoices were submitted to the board for approval in the amount of $58,999.12. The amount to be paid on the A/P register is $58,999.12 + monthly reserve payment of $1,542.20, with a total of $60,541.32 being paid using operating funds.

In April 2025, Seventeen (17) invoices were submitted to the board for approval in the amount of $45,053.40. The amount to be paid on the A/P register is $45,053.40 + monthly reserve payment of $1,542.20, with a total of $46,595.60 being paid using operating funds.

**LEGAL**

**ENGINEERING REPORT**

**PLANT OPERATIONS**

Currently operating under the temporary permit 1077825T to complete the pilot test for the final 20 Scenario 2@. 10 of the tests have to date been completed and submitted to Lane Group for engineering review. Ongoing Meetings for FEMA assistance for Mitigation and potential projects/ Onsite visit upcoming. Filter Membrane modules performance eliminated excessive EFM maintenance cycles and significantly reduced chemical usage. Cyber Security Audit completed. Ongoing work on support for securities related to assets and Scada connection.

Intake infiltration is slowed and does not recover without extended blending in timed intervals. Andy has purchased the equipment for debris cleanup and emergency access for $1,038.00 and the budget allowed was $1,500.00.

**OLD BUSINESS**

Jose addressed Town of Sparta and Town of Independence liabilities and went over the formula in detail that we bill both towns for water usage. The liabilities will have to be paid back to both towns by December of 2030. Both towns will have to decide how they want to handle these liabilities. Next meeting will be 3-24 to finalize the budget. Then we will be able to work on the by-laws.

**NEW BUSINESS**

**OTHER BUSINESS**

**Meeting Adjourned**

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VCWA Secretary