

Virginia/Carolina Water Authority
Post Office Box 99
Independence, VA 24348
Tel: (276) 773-3703
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Jose Butron, Chairman
Manager, Town of Sparta, NC

MINUTES

Virginia Carolina Water Authority
May 8, 2025 – 10:00 AM
Water Plant

BOARD MEMBERS PRESENT: Jose Butron, David Spicer, Jason Cassell, Darin Young, Kathy Knutson

BOARD MEMBERS ABSENT

Mike Parlier, Garrison Wagoner, Paul Hoyle

OTHERS PRESENT

Angie Houck, Andy Blevins

Jose Butron called the meeting to order. There is a quorum present. A motion was made to approve the agenda by Darin Young, Jason Cassell 2nd the motion. Motion approved.

MINUTES

Minutes are attached from May 8, 2025, meeting for review. David Spicer made a motion to approve the minutes, Jason Cassell 2nd the motion. Motion approved.

TREASURERS REPORT

The Treasury and Budget reports are attached for reference.

The checking account balance and debt reserve account balance for May 2025 are:

Checking \$131,259.16

Reserves \$479,675.41

PAYABLES

See attached register

The June payable register is attached for review.

David Spicer made a motion to approve the May payable's register's, Jason Cassell 2nd the motion. Motion approved.

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In May 2025, Thirteen (13) invoices were submitted to the board for approval in the amount of \$39,743.40. The amount to be paid on the A/P register is \$29,743.40 + monthly reserve payment of \$1,542.20, with a total of \$31,285.60 being paid using operating funds.

In June 2025, Seventeen (17) invoices were submitted to the board for approval in the amount of \$43,347.68. The amount to be paid on the A/P register is \$43,347.68 + monthly reserve payment of \$1,542.20, with a total of \$44,889.88 being paid using operating funds.

LEGAL

ENGINEERING REPORT

PLANT OPERATIONS

Upcoming CCR in progress and drafted for submission. Updating calibration standards for lab. Preparing for the upcoming VDH inspection. Still waiting for both meters to come. Old meters are still working properly but when the new ones come, they will be replaced. Ongoing daily small repairs and assessments being performed during operations. No additional chemical maintenance performed outside CIP.

OLD BUSINESS

NEW BUSINESS

Kathy Knutson will need to be sworn in. We will continue working on the check signers. We will continue to use the audit company for one more year then look for a different auditor. IT changes-our IT guy is leaving at the end of June. We have reached out to River Trail Tech for a quote.

OTHER BUSINESS

By laws will continue at our next meeting.

Meeting Adjourned

VCWA Secretary