

Virginia/Carolina Water Authority
Post Office Box 99
Independence, VA 24348
Tel: (276) 773-3703
Fax: (276) 773-2634

Jose Butron, Chairman
Manager, Town of Sparta, NC
Kathy Knutson, Vice Chair
Manager, Town of Independence, VA

MINUTES

Virginia Carolina Water Authority
September 11, 2025 – 10:00 AM
Water Plant

BOARD MEMBERS PRESENT: David Spicer, Mitch Smith, Mike Parlier, Kathy Knutson, Darin Young

BOARD MEMBERS ABSENT

Garrison Wagoner, Jose Butron, Jason Cassell

OTHERS PRESENT

Angie Houck, Andy Blevins

Kathy Knutson called the meeting to order. There is a quorum present. A motion was made to approve the agenda by David Spicer, Mitch Smith 2nd the motion. Motion approved.

MINUTES

Minutes are attached from September 11, 2025, meeting for review. David Spicer made a motion to approve the minutes, Darin Young 2nd the motion. Motion approved.

TREASURERS REPORT

The Treasury and Budget reports are attached for reference.

The checking account balance and debt reserve account balance for **September 2025** are:

Checking \$139,892.54

Reserves \$486,183.37

PAYABLES

See attached register

The October payable register is attached for review.

David Spicer made a motion to approve the September payable's registers, Mitch Smith 2nd the motion. Motion approved.

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In September 2025, Seventeen (17) invoices were submitted to the board for approval in the amount of \$38,157.15. The amount to be paid on the A/P register is \$38,157.15 + monthly reserve payment of \$1,542.20, with a total of \$39,699.35 being paid using operating funds.

In October 2025, Seventeen (17) invoices were submitted to the board for approval in the amount of \$36,008.27. The amount to be paid on the A/P register is \$36,008.27 + monthly reserve payment of \$1,542.20, with a total of \$37,550.47 being paid using operating funds.

LEGAL

ENGINEERING REPORT

PLANT OPERATIONS

Reviewing additional projects for repairs with mitigation and cost review. Planned VDH regulatory site visit for 9-15-2025. Currently operating without permit while being reviewed by final source. The facility was pressured washed, the generators, raw water station and the gutters were cleaned and sidewalks. We are holding the \$1,380.00 check for the Lane Group until they issue a permit.

OLD BUSINESS

In the spring late April we will put up the buoy and sign. Right now we are waiting on the buoy. We would like to wait because of the potential of bad weather this winter. Mike Parlier made a motion to approve and David Spicer seconded the motion. Motion approved.

NEW BUSINESS

OTHER BUSINESS

VCWA info is posted on the Independence website.

Meeting Adjourned

VCWA Secretary